

**Rosedale Traditional Community School PAC
Meeting Minutes – September 22, 2025**

Present

- **Chairperson:** Tianna McFarlane
 - **Vice-Chair:** Hannah Arnold
 - **Treasurer:** Ashley Rydell
 - **Secretary:** Tracey Pfeifer (Regrets)
 - **DPAC Representative:** Jennifer Filiatrault
 - **Members at Large:** Christina Buck, Natalie Van Maren, Lyndsay Sahota
 - **Past Chairperson:** Karine Lemay
 - **Administration Representatives:** Brian Fehlauser, Michelle Davis
 - **Attendees:** Courtney Michaloski, Stephanie Jonk
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I. Call to Order

The meeting was called to order at **6:33 PM**.

II. Adoption of Agenda

Motion: To adopt the agenda.

- *Moved by:* Hannah Arnold
 - *Seconded by:* Lyndsay Sahota
 - *Result:* Carried unanimously
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III. Adoption of Previous Minutes

Motion: To approve the minutes of the previous meeting.

- *Moved by:* Ashley Rydell
 - *Seconded by:* Kyle Lorteau
 - *Result:* Carried unanimously
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IV. Chairperson's Report

- Successful Welcome Back BBQ with uniform and coupon book sales; Kona Ice was present.

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- Kona Ice proceeds received: **\$392** (covering June and September event).
 - Volunteers are still needed for the **Breakfast Club**.
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V. Treasurer's Report

- **Gaming Grant Account:** \$752.75
- **PAC Account:** \$5,828.76
- **Breakfast Club Account:** \$2.72

2025/2026 Budget Overview presented.

- **Motion:** To approve the 2025/2026 Budget.
 - *Moved by:* Hannah Arnold
 - *Seconded by:* Natalie Van Maren
 - *Result:* Carried unanimously
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VI. Administrator's Report

Presented by Brian Fehlauer & Michelle Davis

- Current enrollment: **602 students**.
 - Welcome Back event had record turnout; suggestion to continue outdoors.
 - Terry Fox Run was successful; tally pending.
 - **Pro-D Day (Sept. 29):**
 - Morning: Anti-racism focus (district-wide).
 - Afternoon: Breakout sessions on various topics.
 - **Orange Shirt Day:** Sept. 26.
 - **Code of Conduct:** Updated; located in student planners (front page). Now references SD33 website for district policies and supports.
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VII. RTCSS Report

- Fall Programs, Friday Night Fun Zone and Youth night schedule released.
- For more information, visit the RTCSS Facebook page or contact via email: rtcass@rtcass.ca

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VIII. DPAC Report

- Criminal Record Checks are now available online.
 - All volunteers must complete Criminal Record Checks.
 - First DPAC meeting: Sept. 25 at 7:00 PM
 - Oct. 2: Jeff A.D. Martin presenting at 6:30 PM (open to parents).
 - Anti-bullying letter initiative in progress.
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IX. Fundraisers & Events

- **Coupon Books:** Available via Student Quickpay.
 - **Next Pancake Breakfast:** Sept. 24, 2025.
 - **Upcoming Fundraisers:**
 - *Purdy's Chocolates* (late fall/Christmas)
 - *Neufeld Farms* (late fall/Christmas)
 - *Book Exchange*
 - *Scentsy* (proceeds to PAC). Possible fundraiser for Mother's Day or Valentine's Day.
 - *Elementary Movie Night (Pre-Christmas)*
 - **Next PAC Meeting:** October 27th at 2:15 PM
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X. Old Business

- **Square Account:** Successfully set up and in use.
 - **PAC Facebook Chat:** Open to all parents for communication and volunteer coordination. Email rtcs-pac@sd33.bc.ca if you would like to be added to the chat.
 - **Vacant Positions:**
 - Member-at-Large (Social Media): 2 positions, both filled.
 - Fundraiser Coordinator: 2 positions.
 - *Nomination:* Lyndsay Sahota
 - *Motion by:* Tianna McFarlane
 - *Seconded by:* Ashley Rydell
 - *Result:* Carried unanimously
 - One seat remains vacant.
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XI. New Business

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- **Banking Signatories:**
 - Motion to add Hannah Arnold (Vice Chair) and remove Karine Lemay (past chairperson) in order to follow our constitution.
 - *Moved by:* Ashley Rydell
 - *Seconded by:* Christina Buck
 - *Result:* Carried unanimously
 - **Teacher Request Deadline:** October 22nd end of day
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XII. Adjournment

The meeting was adjourned at **7:38 PM**.

PAC Meeting Schedule for 2025/2026

Last Monday of every month in the RTCS Library **On-site childcare is available*

October 27, 2025 - 2:15 pm	December - No Meeting	February 23, 2026	April 27, 2026
November 24, 2025	January 26, 2026	March - No Meeting	May 25, 2026 AGM