Rosedale Traditional Community School PAC
Meeting Minutes – Monday, September 28, 2026

Present:

- **Chairperson:** Natalie Van Maren
- **Vice-Chair:** Hannah Arnold
- **Treasurer:** Tianna McFarlane
- **Secretary:** Jennifer Filiatrault
- **DPAC Rep:** Karine Lemay
- **Members at Large:** Christina Buck
- **Past Chair:** Tianna McFarlane
- **Attendance:** Nadine Mackay, Abby VanSchagen, Kyle Lerteau, Ashley Rydell, Courtney Michaloski, Grace Davies, Nicole Slootweg, Rachel Young, Alicia Kauffman, Natalie Dumitru
- **Administration Rep:** Paula Gosan, Michelle Davis

I. Call to Order

- The meeting was called to order at: 6:06pm

II. Adoption of Agenda

- Motion to approve the agenda:
  - Moved by: Tianna McFarlane
  - Seconded by: Hannah Arnold
  - All in favor. Carried unanimously

III. Adoption of Previous Meeting Minutes

- Motion to approve the minutes of the previous meeting:
  - Moved by: Hannah Arnold
  - Seconded by: Karine Lemay
  - All in favor. Carried unanimously

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V. Treasurer's Report

- **Gaming Grant Account:** $514.17
- **PAC Account:** 7,524.89
- **Breakfast Program Funding:** $ - no longer?
- **2025/2026 Budget Overview:** Presented
- Motion to approve the Budget:
  - Moved by: Hannah Arnold
  - Seconded by: Natalie Van Maren
  - All in favor: Carried unanimously
- Motion to approve the financial report:
  - Moved by: Hannah Arnold
  - Seconded by: Ashley Rydell
  - All in favor: Carried unanimously

VI. Administrator's Report

Presented by Paula Gosal and Michelle Davis

- See attachment

VII. RTCSS Report

- Refer to website and FB page for program information, room bookings, etc.

VIII. DPAC Report

- Facilities Enrollment Plan is available on the School District 33 Website
- Dogwood Monarch Club has funding available through its Open Parachute Mental Health Awareness Program for equipment/supplies to support mental health and well being. Currently accepting applications.
- SD33's Framework for Enhanced Student Learning has been approved
- School Trustee Candidates have answered survey's that are available online to review
- Feeding futures – DPAC is supporting schools to address some supply issues
- DPAC is looking for parent feedback on what type of event nights would be beneficial

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IX. Fundraisers/Events

- Pancake Breakfast – Oct. 28th
- Freezie Fridays – $543.19 made in September
- Uniform Sale – $386.71 was made at Welcome Back BBQ
- Coupon Books – $443.02 so far (1/2 to go to company still)
- Looking For volunteers to run upcoming fundraisers

X. Old Business

- **Vacant Positions**
  - Member at Large (Fundraising) Nomination: **Grace Davies**
    - Moved by: Hannah Arnold
    - Seconded by: Tianna McFarlane
    - All in favor: Carried Unanimously
  - Member at Large (New School Liasson) Nomination: **Nadine Mackay**
    - Moved by: Tianna McFarlane
    - Seconded by: Karine Lemay
    - All in favor: Carried unanimously

XI. New Business

- Pac Float – We are wanting to create a permanent 90$ float in a safe location. Approval received from admin to have it in their office.
  - Moved by: Tianna McFarlane
  - Seconded by: Hannah Arnold
  - All in favor: Carried unanimously
- Bank Signers – Ashley Rydell to be removed as signer and Natalie Van Maren to be added.
  - Moved by: Tianna McFarlane
  - Seconded by: Hannah Arnold
  - All in favor: Carried unanimously
  -
- Teacher Requests – due Oct 14th
  - Tara Crosby – Dr Seuss Musical/Play
    - 12$/ticket and 180 students going.
    - Considering covering bussing. Tabled for now. Will revisit at October 28th PAC Meeting
  - Rachel McConnell – cardboard cutter for STEM Products
    - Tabled as the Society has purchased one, potential for the school to utilize
    - Will revisit at October 28th PAC Meeting

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  - Jersey's – 20 school jersey's purchased for Middle School Track and Field and Cross Country Teams
    - Tabled to be revisited at October 28th PAC Meeting with remainder of Teacher Requests
- Christmas Photo Shoot – fundraiser potential for November/December
- Lunch time concerns brought up that not enough time for children to eat
  - Admin will consider and look into options

XII. Adjournment

- The meeting was adjourned at: 7:32pm

PAC Meeting Schedule for 2026/2027

Last Monday of every month in the RTCS Library **On-site childcare is available*

October 26, 2026	December - No Meeting	February 22, 2026	April 26, 2027
November 30, 2026	January 25, 2027	March - No Meeting	May 31, 2027 **AGM**

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PRINCIPAL'S REPORT TO RTCS PAC

Monday, September 28, 2026

STAFFING

- Teacher hiring for the 2026–27 school year is now complete.
- We are pleased to welcome **Norm Schaefer** as our new school counsellor. Norm joins RTCS from the Surrey School District.
- **Jennifer Walker** will fill the Grade 7 position held by Ms. Hailstone and more recently covered by Ms. Dedrick. Jennifer joins us from Manitoba and brings a breadth of experience teaching English in a private school setting.

ENROLMENT AND STAFFING UPDATES

- Current enrolment is **577 students.**
- The September 30 enrolment count will determine our school funding allocation for the year.
- The number of students with Ministry designations as of September 30 will also determine our Educational Assistant staffing allocation.
- EA hiring will begin after October 15; our full complement may not be in place until mid-November.

SCHOOL WIDE EXPECTATIONS

- Middle school students continue to adjust to being outdoors during recess and lunch. While we still have some work to do to build consistency in routines and expectations, students have responded very well overall.

SCHOOL EVENTS

- Thank you to PAC for supporting our Welcome Back BBQ. The event was a tremendous success, and we could not have asked for better weather.
- Our Terry Fox Run was another positive community event. Although the weather was less cooperative, students and staff participated enthusiastically and showed great school spirit.

LOOKING AHEAD

- September 29 – Orange Shirt Day
- September 30 – National Day for Truth and Reconciliation; school closed
- October 8 – Middle School Activity Day
- October 9 – Professional Development Day; school closed
- October 12 – Thanksgiving Day; school closed
- October 21 – Parent-Teacher Interviews, 4:00–6:00 p.m.

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- October 22 – Early dismissal at 11:08 a.m.
- October 23 – Professional Development Day; school closed
- October 30 – Halloween-themed activities
- November 10 – Remembrance Day Assembly

Four-day school weeks continue through most of October, with the exception of the final week of the month.

- RTCS will be a polling site for both the Municipal and Provincial Elections. Our Large Gym and the Multi-Purpose Room will be in use for both elections.

SCHOOL TRANSITION UPDATES

- We encourage parents and caregivers of middle school students to join PAC and help build a strong parent voice as RTCS prepares to become a Grades 6–8 middle school.
- CMS and Cheam will survey French Immersion families to project how many students may continue in French Immersion at RTCS.
- We are awaiting confirmation about how staffing will be managed with current staff. Once confirmed, committee work can begin at RTCS and the new school site.
- The process will include parent representatives from RTCS and CMS French Immersion, teacher representation, and student voice.
- We hope to begin this work in mid-October, in close coordination with our partner schools.

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